

COVID-19 quarantine management plan

Farmer or agribusiness worker (border zone)

This quarantine management plan (QMP) can be used as a template to meet the QMP requirements under the class exemption for farmers and agribusiness workers to move across the Queensland/New South Wales (NSW) border zone.

Agribusinesses are recommended to undertake long-term resource and workforce planning that is not dependent on workers being able to access the class exemption to move across the Queensland border.

Agribusinesses are recommended to undertake business continuity planning to consider what they would do if one or a number of workers tests positive, or are required to quarantine because they are a close contact.

Mandatory requirements

- The requirements in this QMP apply to the worker(s) while they are in Queensland after being in the NSW border zone, and while they are in the border zone before entering Queensland.
- Multiple workers may be covered by a single QMP if they have the same travel, accommodation and workplace arrangements.
- The worker(s) must operate under a QMP and be able to provide the QMP to an emergency officer on request.
- The worker(s) must make and retain written records of close contacts while they are in the border zone; and while in Queensland for a 14-day period from the date of their arrival in Queensland or until they leave Queensland, whichever happens first. Records must include date, time and location of where the close contact occurred, and if available, name and phone number or email of the close contact. The worker(s) must also use the Check In app where possible.
- The worker(s) must provide these records to an emergency officer (public health), contact tracing officer or an officer of the Department of Agriculture and Fisheries if requested.
- To the extent reasonably practicable, the worker(s) must practice physical distancing. This includes remaining at least 1.5 metres from other people.
- Worker(s) must wear a face mask (a surgical mask, P2/N95 mask, or a cloth face mask with three layers) covering the mouth and nose, when in public areas, leaving the accommodation, at the farm/ premises if others are present, and if displaying COVID-19 symptoms.
- A worker who is a NSW border zone resident must remain isolated, to the extent reasonably practicable, from the general public at the agribusiness or premises for 14 days or until the worker departs Queensland, whichever is shorter; and only remain in Queensland for the time necessary to perform the essential activity.
- A worker who is a Queensland resident must remain isolated, to the extent reasonably practicable, from the public at the agribusiness or premises in the border zone until the person returns to Queensland; and comply with the requirements to stay home in Queensland under Part 6A of the *Border Restrictions Direction (No. 39)* or its successor, when they return to Queensland.
- The worker(s) must travel directly to and from the relevant farm or premises and only exit their transport to access rest stop facilities, refuelling, and activities directly related to their agribusiness activity or to meet fatigue management requirements.
- When staying overnight to fulfil fatigue management requirements the worker must remain isolated, to the extent reasonably practicable, from the public.
- The worker(s) must comply with any relevant requirements under other Public Health Directions and with any relevant protocol approved by the Chief Health Officer.



- Before travelling to Queensland, the worker must complete a Queensland Border Declaration Pass, stating their right of entry as 'I have an exemption granted by the Chief Health Officer'.
- The worker must also carry the following documents:
 - a QLD border pass (Z Pass)
 - evidence of their identity confirming their place of residence
 - evidence of their employment, contract, lease, agreement or ownership arrangements
 - a copy of the [class exemption letter](#)
- The worker(s) must have received at least one dose of a COVID-19 vaccine.
- The worker(s) must comply with any current NSW Public Health directions while in NSW.
- The worker(s) must comply with the following in relation to surveillance testing:
 - Have evidence of a negative COVID-19 test result received within 7 days prior to entering Queensland
 - Maintain a rolling 7-day testing cycle while continuing to travel into and out of the border zone
 - Monitor symptoms and get tested if they develop symptoms consistent with COVID-19 irrespective of where they are in the rolling 7-day testing cycle.
 - Provide evidence of compliance with testing obligations to an emergency officer if requested.

| Farmer or agribusiness worker(s) details | |
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| Name of worker(s) operating under this plan | [Include title, first and last names of worker(s) under the class exemption, noting that only workers who have the same travel and work arrangements may be included on the same form] |
| Business name and ABN/ACN | |
| Position/role | [For each worker, describe the position/role they will perform at the worksite, e.g. electrical engineer] |
| Contact details | [phone and email] |
| Principal place of residence | [must be in Queensland or the NSW border zone] |
| Worksite location(s) in Queensland | [Provide details of each worksite location - including addresses and work itinerary dates] |
| Worksite location(s) in the border zone | [Provide details of each worksite location - including addresses and work itinerary dates] |
| How will you maintain your rolling COVID-19 testing? | [Outline arrangements for COVID-19 testing schedule to be undertaken, including the testing facility details Provide information on <ul style="list-style-type: none"> • Identify testing locations in the areas you are working, and the dates workers are scheduled to be tested • Consider organising a private contractor to test staff 'on-site' during travel in the state to reduce contact with general public. |
| Have you been vaccinated? Can you provide evidence? | [detail vaccination status of worker(s), including dates] |

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| Proposed dates/frequency of movements between Queensland and the border zone | [include dates (if available)/proposed, frequency of border crossing] If possible, provide a <u>timeframe</u> of arrival into Queensland. |
| How will you arrive in Queensland or travel between Queensland and the border zone? | Include method of transport and transport route (most direct route possible), including border crossing location and location of any rest stops / accommodation along the way. Include details on: <ul style="list-style-type: none"> Workers' travel route, including border crossing point, stopping points, and how you will meet fatigue management requirements. Describe your route in detail, including how long it will take on each leg. How you will record all your stops and times in public areas, for example in a logbook. |
| Accommodation details | |
| Where will you stay in Queensland? | [Provide name and address of accommodation, dates where there are multiple accommodation locations, and the approximate distance between the accommodation and the worksite or whether the accommodation is on-site] |
| Where will you stay in the border zone? | [Provide name and address of accommodation, dates where there are multiple accommodation locations, and the approximate distance between the accommodation and the worksite or whether the accommodation is on-site] |
| How will you travel between the accommodation and the farm or premises? | [Outline the transport arrangements. Include method of transport and transport route (most direct route possible). If staying at the farm/worksite record NA in this section] Include details on: <ul style="list-style-type: none"> your route, including travel time, and that you will use the most direct route that you will avoid stopping where possible (If stops are necessary, please include expected locations for refuelling, fatigue management and border crossing points. Be sure to include detailed information on how workers will isolate as much as possible at these stops. Provide information on how workers will reduce community interaction while refuelling and using facilities.) vehicles you will be travelling in workers who are travelling together |
| How will you stay separated from other persons at the accommodation? | [Detail any other people at your accommodation / farm or premises. If there are other people at your, include details on how you will stay separated; for example not using any shared areas, communicating by phone. Also detail how you will limit visitors / service providers accessing the property.] Provide information on ALL accommodation that you will use during the journey, including for any stops on the way. Include details on: <ul style="list-style-type: none"> That you will meet mandatory requirements listed above, including wearing a surgical mask, P2/N95 mask, or a cloth face mask with three layers. A scarf or bandana is not a face mask. Separation of your room / quarters from anyone else at the site – for example, detail that you are staying at a motel with direct access to your room from the carpark, or separate worker accommodation. You should not be staying anywhere that you need to move through indoor public spaces to access your room (e.g. a pub where you need to go inside and upstairs to your room). That you have your own bathroom facilities, or that they are shared with members of your team travelling together only, and not anyone else at the accommodation. How you will check in and check out without contacting anyone That you will not leave the accommodation except for the reasons above. |
| How will you record close contacts while you're travelling? | [Outline how close contacts will be recorded, for example in a logbook or using an app. Include the date, time, location, name and contact details (where possible) of the close contact. You must be able to provide these details to an emergency officer or contact tracing officer on request.] <ul style="list-style-type: none"> Provide information on how workers will collect, maintain and store records of close contacts, and details on ALL locations visited; for example, in a logbook. |

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| <p>How will you get food, meals or other essential goods?</p> | <p>[Outline arrangements in place for providing meals and essential goods. These should be brought with you, or delivered through contactless delivery. You cannot attend any restaurants, cafes, food/coffee carts, dining halls, takeaway, pick-up or drive through locations.]</p> <p>Include details on:</p> <ul style="list-style-type: none"> • How you will have meals / food and other essential goods supplied. You must arrange to have supplies delivered to you. You cannot leave your room to eat in a shared area e.g. a shared dining room, or to pick up takeaway. |
| <p>Separation at the farm or premises</p> | |
| <p>How will you minimise contact with other persons at the farm or premises?</p> | <p>[Outline the areas where you will be working, including how you will access these areas and who else will be working there. Also, provide details of arrangements for ensuring separation between other staff at the worksite, including exclusive bathroom, break and kitchen facilities.]</p> <p>Include details for each worksite that you will be working at, including:</p> <ul style="list-style-type: none"> • the area where you will be working, and how it is separated from other workers; for example, you will be harvesting in fields hundreds of metres from the farm house, you will remain isolated and will only contact the property manager by phone. • how you will maintain physical distancing and remaining at least 1.5 metres from other people • Provide information about arrangements for contactless operation, such as how grain is moved from harvester to chaser bin, truck, or storage without contact; and pick-up or delivery if spare parts or servicing is required for equipment. • That you won't use any shared equipment, or that it will be thoroughly cleaned and sanitised in accordance with the guidelines <ul style="list-style-type: none"> ○ A Sanitising Equipment, Machinery and Vehicles guide is available on the Grain Harvest eHub ○ SafeWork Australia website also have a guide on how to clean different surfaces - https://www.safeworkaustralia.gov.au/sites/default/files/2021-04/cleaning-table-covid19-12-April-2021.pdf • How you will get your meals while at the worksite; for example, bring them from your accommodation, or the property manager drops them off to you in disposable containers <p>Provide a rough map if possible of the property.</p> |
| <p>Developing COVID-19 symptoms</p> | |
| <p>How will you isolate if you have symptoms consistent with COVID-19</p> | <p>[Outline how you will isolate if you have any symptoms, including from other workers you are travelling with. Include the availability of personal protective equipment, how you will travel for a test.]</p> <p>Include details on:</p> <ul style="list-style-type: none"> • That you will immediately isolate in your accommodation, or leave the workplace and immediately travel directly back to the accommodation to isolate. • Wear a mask and sanitise • Arrange for a COVID-19 test and isolate until you receive a negative result • Include your company's processes for staff that develop COVID-19 symptoms. • Consider the practical isolation arrangements while working for staff that become unwell or show symptoms of COVID-19; for example how they will access their own separate accommodation and facilities, and receive food and medical attention while isolating from the team. Please also consider how your processes will facilitate multiple unwell workers. |
| <p>Stay-at-home requirements for Queensland residents</p> | |
| <p>If you are a Queensland resident, how will you meet the stay-at-home requirements?</p> | <p>If you are a Queensland resident, you must comply with the stay-at-home requirements when you return after being in the border zone. Include how you will meet these requirements.]</p> <p>Include details on:</p> <ul style="list-style-type: none"> • How you will ensure you meet the stay at home requirements, limiting contact with the community, and only leaving your residence for essential reasons. For example, consider having all food, groceries and essential items delivered; and exercising in your home.. |

Farmer / agribusiness worker(s) endorsement

I certify that I will abide by all mandatory requirements, subject to or in addition to any different/further conditions which may be imposed by Queensland Health. I understand that should I breach any of the mandatory requirements:

- a) for NSW residents, I will be required to leave Queensland immediately or after serving an additional quarantine period in government nominated- hotel accommodation, as directed, and
- b) any applicable penalties will be enforced.

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| Name | | | |
| Position | | | |
| Signature | | Date | |

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| Name | | | |
| Position | | | |
| Signature | | Date | |

Example Only