

Employees checklist to prepare for a COVID safe future template

Protect yourself

- **Use the Check In Qld app** – workers and visitors must check in using the Check In Qld app
- **Get vaccinated – it's safe, effective and free, and is the best way to keep businesses open**
 - Find a vaccine clinic near you today
 - Find out about the vaccine, including information in your language
- **Get tested** – get tested immediately if you have COVID-19 symptoms and isolate until you get a negative result
- **Follow your employer's COVID safe checklist** and work health safety (WHS) plan for COVID-19 to reduce the risk of your workplace being shut down due to a positive case
 - Remember to maintain good hygiene and practice physical distancing.

Help respond to a COVID-19 positive

- **Follow all directions** given by Queensland Health if yourself or a colleague tests positive to COVID-19
- **Tell your employer** if you need to get a test due to COVID-19 symptoms, or have been in a COVID-19 hotspot
- **Continue safe practices** - work with your employer to show that you have been adhering to the COVID safe checklist and plan
- **Stay informed** – check for updates on cases and risk sites so you know whether to get tested or isolate.