

Project plan - overview

Horizon 1 (blue): 1 Sep 2020 to 31 Mar 2021
 Horizon 2 (orange): ~1 Mar 2021 to 31 Dec 2021
 Horizon 3 (green): ~1 Jun 2021 to 30 Jun 2022

ID	Task Name	Duration	Start	Finish	2020		2021				2022					
					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3		
1	Engagement portal and vessel tracking working group	122 days	Tue 1/09/20	Sun 28/02/21												
2	Establish dedicated vessel tracking engagement mailbox (vtengagement@daf.qld.gov.au)	23 days	Tue 1/09/20	Thu 1/10/20												
3	Design and develop 'engagement portal' e-hub page to publish updates on review progress and facilitate feedback	66 days	Tue 1/09/20	Wed 2/12/20												
4	Develop terms of reference of vessel tracking working group	23 days	Wed 14/10/20	Fri 13/11/20												
5	Launch expression of interest for vessel tracking working group	23 days	Thu 31/12/20	Wed 3/02/21												
6	Establish vessel tracking working group	22 days	Sun 31/01/21	Sun 28/02/21												
7	Launch engagement portal	391 days	Thu 31/12/20	Tue 26/07/22												
8																
9	Unit & supplier selection framework	123 days	Thu 1/10/20	Thu 1/04/21												
10	Review and update Standard Operating Procedure "SOP - Approval of VT units & providers" to include internal audit recommendations, independent supplier checks and Ombudsman's proposed actions.	79 days	Thu 1/10/20	Fri 29/01/21												
11	Seek clearance and final approval	43 days	Mon 1/02/21	Wed 31/03/21												
12	SOP approved	0 days	Thu 1/04/21	Thu 1/04/21												
13	Review and continue ongoing monitoring of efficacy of current framework.	311 days	Thu 1/04/21	Fri 1/07/22												
14																
15	Unit & supplier performance management framework	113 days	Tue 1/09/20	Tue 16/02/21												
16	Develop new "SOP - Performance management of unit & providers" with recommendations from internal audit, ombudsman's proposed actions and the Option Audio experience.	91 days	Tue 1/09/20	Thu 14/01/21												
17	Seek clearance and final approval	11 days	Tue 5/01/21	Tue 19/01/21												
18	SOP approved	20 days	Tue 19/01/21	Tue 16/02/21												
19	Review and continue ongoing monitoring of efficacy of current framework.	365 days	Thu 14/01/21	Fri 1/07/22												
20																
21	Vessel tracking complaints management framework	122 days	Tue 1/09/20	Mon 1/03/21												
22	Develop new "SOP - Complaints Management & Resolution" that aligns with the department's Complaints Management Framework. Include recommendations from internal audit and ombudsman's proposed actions	91 days	Tue 1/09/20	Thu 14/01/21												
23	Seek clearance and final approval	11 days	Tue 5/01/21	Tue 19/01/21												
24	SOP approved	20 days	Tue 19/01/21	Tue 16/02/21												
25	Provide training to vessel tracking team in line with the SOP	10 days	Mon 15/02/21	Fri 26/02/21												
26	Prepare & finalise report about action taken to address internal audit findings about management of vessel tracking complaints	58 days	Mon 2/11/20	Fri 29/01/21												
27	Publish outcomes	0 days	Mon 1/03/21	Mon 1/03/21												
28																
29	Ombudsmans Actions - Review lessons from Option Audio experience	102 days	Tue 1/09/20	Mon 1/02/21												
30	Review appropriateness of Option Audio out-of-pocket assistance - use of rebate funds	60 days	Thu 1/10/20	Thu 24/12/20												
31	Prepare & finalise report	58 days	Mon 2/11/20	Fri 29/01/21												
32	Publish outcome	0 days	Mon 1/02/21	Mon 1/02/21												
33																
34	Vessel Tracking business continuity plan	145 days	Tue 1/09/20	Thu 1/04/21												
35	Review and improve daily confirmation text messaging service system performance	64 days	Tue 1/09/20	Mon 30/11/20												
36	Develop Business Continuity Plan (BCP) for vessel tracking system	122 days	Thu 1/10/20	Wed 31/03/21												
37	BCP approved and implemented	0 days	Thu 1/04/21	Thu 1/04/21												

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					Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3
38														
39	AIVR vessel tracking confirmation	44 days	Tue 1/09/20	Mon 2/11/20										
40	Finalise development and implement AIVR SMS vessel tracking confirmation	43 days	Tue 1/09/20	Fri 30/10/20										
41	Prepare & finalise correspondence to industry advising new AIVR option and outlining all confirmation options (incl. after hours confirmation)	32 days	Wed 16/09/20	Fri 30/10/20										
42	Launch. Send correspondence to industry	0 days	Mon 2/11/20	Mon 2/11/20										
43														
44	Industry concerns about systems issues, malfunction data analysis, audit of FishNet Secure and Option Audio access	123 days	Thu 1/10/20	Thu 1/04/21										
45	Investigate malfunction rate of units (trial vs actual)	79 days	Thu 1/10/20	Fri 29/01/21										
46	Analyse GPS accuracy of current units.	79 days	Thu 1/10/20	Fri 29/01/21										
47	Review internal battery life and polling frequency	79 days	Thu 1/10/20	Fri 29/01/21										
48	Review provider platform access, work with providers about security measures that have been, or can be improved	79 days	Thu 1/10/20	Fri 29/01/21										
49	Review audit of FishNet incident, action taken by DAF, actions the industry can take to improve security of their info in DAF's system	79 days	Thu 1/10/20	Fri 29/01/21										
50	Prepare & finalise report	62 days	Mon 4/01/21	Wed 31/03/21										
51	Publish report/outcome	0 days	Thu 1/04/21	Thu 1/04/21										
52														
53	QBFP compliance communication protocol	151 days	Mon 1/03/21	Fri 1/10/21										
54	Identify compliance issues outside of fishers' control (e.g. system outage, unit malfunctions)	43 days	Mon 1/03/21	Tue 4/05/21										
55	Develop & finalise protocol in consultation with QBFP	127 days	Thu 1/04/21	Thu 30/09/21										
56	Publish protocol	0 days	Fri 1/10/21	Fri 1/10/21										
57														
58	Data privacy controls	211 days	Mon 1/03/21	Tue 4/01/22										
59	Review actions taken on the recommendations from internal audit (readiness review) on data security	171 days	Mon 1/03/21	Mon 1/11/21										
60	Progress to achieve ISMS - ISO27001 certification	211 days	Mon 1/03/21	Tue 4/01/22										
61	Prepare & finalise review report	148 days	Tue 1/06/21	Fri 24/12/21										
62	Publish report/outcome	0 days	Tue 4/01/22	Tue 4/01/22										
63														
64	Safety audit of unit installations (subject to prioritisation)	433 days	Thu 1/10/20	Fri 1/07/22										
65	Project planning - determine audit scope, auditor, budget	66 days	Thu 1/10/20	Mon 11/01/21										
66	Engage independent safety technical expert - sign agreement	66 days	Tue 1/06/21	Tue 31/08/21										
67	Conduct review/audit of marine safety of current unit installations. Auditor(s) to submit report to FQ.	99 days	Wed 1/09/21	Thu 27/01/22										
68	Review auditor report	61 days	Tue 1/02/22	Fri 29/04/22										
69	Evaluate findings and commit to corrective actions where necessary	61 days	Tue 1/02/22	Fri 29/04/22										
70	Prepare final report/outcome for publication	44 days	Mon 2/05/22	Thu 30/06/22										
71	Publish outcome	0 days	Fri 1/07/22	Fri 1/07/22										
72														
73	Commercial fishing app - Vessel tracking functionality	168 days	Fri 1/01/21	Wed 1/09/21										
74	Continue to develop commercial fishing application and ensure relevant vessel tracking functions (e.g. manual reporting) are within scope.	168 days	Fri 1/01/21	Tue 31/08/21										
75	Launch app	0 days	Wed 1/09/21	Wed 1/09/21										

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76															
77	Post Implementation Review (PIR)	455 days?	Tue 1/09/20	Fri 1/07/22											
78	Project planning	82 days	Tue 1/09/20	Thu 24/12/20											
79	Development of consultation PIR	211 days	Mon 1/03/21	Tue 4/01/22											
80	Consultation PIR consultation period	24 days	Mon 20/12/21	Mon 31/01/22											
81	Development of decision PIR	111 days	Thu 20/01/22	Thu 30/06/22											
82	PIR completed and published	0 days	Fri 1/07/22	Fri 1/07/22											◆ 1/07